

EASTERN UPPER PENINSULA HORSEMAN'S ASSOICATION

March 18, 2023

Board Members Present: Tiffany Markstrom, Angela McConnell, Carie Decker, Teresa Pollard, Shelbey Smith, Cassidee Utterback

Members: Stephanie McConnell

Absent: Shasta Burzynski, Jennifer Sherlund

The meeting was called to order at 12:00 pm by Tiffany Markstrom.

Meeting Minutes

Teresa Pollard had one question on the February minutes pertaining to the Savings Account that Sharolyn Reed is on. She had that Sharolyn, Carie Decker and Linda Bourque were on that account but wanted clarification. It is just Sharolyn and Linda. Shelbey Smith **motioned to approve the Amended Meeting Minutes for February 2023**. Seconded by Carie Decker. All in Favor. Motion Carried.

Management Report

Carie Decker reported that she met with Linda Bourque at Old Mission and they let the small CD mature and that money was transferred into the checking account to cover any other fees, attorney or otherwise dealing with the Non-profit correction.

Checkbook balance through 2/28/23 are \$5,632.53. Current cash on hand is \$9,694.84. EUPHA is starting the season in great standings.

Customer Prepayment are prepayments for the Dan Grunewald clinic. It is currently at \$1,225.00. There are still some prepayments that are needed.

Quickbooks has a trial fee of \$15.00/month and then it is \$30.00/month. It is an acceptable monthly fee because it makes it some much easier to manage accounts and monies for the club.

Teresa Pollard **motioned to approve Treasurer's Report**. Seconded by Shelbey Smith . All in favor. Motion Carried.

Old Business

Judges

Tiffany Markstrom has confirmed the following judges:

- Marc DeLisle 7/22
- Amy Franks 7/23
- Taylor Fabus 8/13

A judge is needed for 8/12/23, Tiffany Markstrom is planning on emailing judges this weekend and will hopefully have one booked by the end of the weekend. She also has to touch base with Marc and Amy to see who is judging which day for the July weekend.

Showbill Wrap-up

The group took a look at the final draft of the showbill. Carie Decker had a few questions about wording for the back of the showbill. The speed rules have to follow the UPHA rules since we are sanctioning two of their shows. Due to issues in the past, we set local rules and decided there was a need for a speed judge, who will be a current Board Member. Cassidee Utterback and Shelbey Smith volunteered since they are most familiar with the general and UPHA speed rules. The wording for eligibility for awards was simplified.

Discussion about budgeting equipment for Mini trail patterns was discussed. During this discussion, a Trail Committee was formed to take an inventory of the current trail obstacles and get rid of the old and broken obstacles. As well as come up with Trail Patterns. Tiffany Markstrom, Teresa Pollard, Stephanie McConnell, and Shelbey Smith are on the committee.

Questions about entry fees for Leadline classes were discussed. We are required to charge because it is in the UPHA rulebook. A suggestion to taping a \$5 to the ribbons was discussed.

The addition of the High Point fee was discussed. All the other circuits have a High Point fee to be considered for Weekend Highpoints. It was decided that a \$5/day High Point fee will be added. It will help ensure that we can give nice Weekend awards. This discussion brought up the need for a Weekend Awards Committee. Teresa Pollard, Cassidee Utterback, and Shelbey Smith will spearhead this committee. 16 awards per weekend (8HP/8RHP) and approximately \$40/division. They will also look for Mystery Class awards approximately \$10. The Mystery classes were decided at this point.

June 3 – Versatility (English/Western/Barrels)

July 22 – Speed & Action

July 23 – Egg & Spoon (Teresa Pollard should be able to supply the eggs)

August 12 – Ribbon Race (6-8ft crape paper)

August 13 – Boot Race (Youth and Adult divisions)

A Rider Meeting is going to be held 30 minutes prior to the start of speed on the first show. This will be an opportunity to announce all the changes and answer any questions. If another is needed, that will be decided by the Executive Board.

Speed classes will not start earlier than 5pm on Saturdays.

Teresa Pollard has created a Formal Complaint Form that will be available at the booth. She also has created Stall/Trailer In Release of Deposit Form. This will have it's own binder so we can keep track per show. Any Board Member can release the \$20 deposit upon inspecting the area and signing off. The receiver of the deposit must also sign that they received the money.

Angela McConnell **motioned to approve 2023 EUPHA Showbill**. Seconded by Shelbey Smith . All in favor. Motion Carried.

Non-Profit Status

- There is no update at this time.
- Angela McConnell **motioned to approve the New By-Laws and Articles of Corporation**. Seconded by Teresa Pollard . All in favor. Motion Carried.

Continuity Fund

- It would cost \$800.00 to pull the CD and move to another bank. This can be discussed and rates researched again when the CD is close to maturity.
- One question was asked about Linda Bourque being the Resident Agent even though she's not on the board. This can be changed in October when it is renewed.
- No other updates at this time.

2023 Sponsors

Teresa Pollard reported that Sharolyn Reed obtained two Division Sponsorships from UP North Wilderness and Anytime Towing. Teresa will be getting their logos once they have paid their sponsorships, so banners can be made. Cassidee Utterback offered to create the sponsorship list in a Google Doc so it can be maintained by all. Teresa Pollard will email it to her.

Clinic Update

Carie has talked to Dan about potential formats of the clinic. The hours will be 9:00 am to 4:00 pm with an hour lunch. There was a discussion to opening the clinic to a few more participants but he would want them broken into the groups. The board felt that people would be unhappy with that option due to paying for a day clinic but getting 3 hours. So it was decided that the format would follow a full show day.

2 hours for Halter/Showmanship

2 hours for Western

2 hours for Trail/Ranch discipline (riding/trail/etc).

The lunch hour would be after the first 4 hours. Approximately 1-2pm.

A suggestion of offering a few 30 minute "private" lessons after the clinic was brought up. Carie is going to mention it to Dan and see what he would charge.

Memorial Shows

Tina Kitzmiller loved the idea of dedicating a show to Mary Cobb. No one knows who to ask about dedicating one for Erik Schuberg so the association will just have the other be in memory of him.

UPHA

Tiffany Markstrom wanted to make sure that the UPHA sanction fee check was mailed to UPHA. Carie Decker confirmed that she mailed it and it has been received.

New Business

Saturday Night Potlucks

Shelbey Smith brought the idea of Saturday night potlucks to the table. It is a great idea but the worry about time and the board being the only ones to contribute was brought up. Little Ceasars is going to be approached about supplying pizzas for both Saturdays instead of their \$250 division sponsorship. Other places like Subway and Jimmy Johns were mentioned but those require pre-orders and it would be hard to "guess" how many people are going to attend the shows and eat. Teresa Pollard brought up buying "multi-pack" items to have available to sell in the booth, like we sell pop/water. She will look into prices at Meijer/Walmart and have her sister look into at Sam's. With potlucks and selling more food items, it brings up the issue of more garbage. Once people learned that pop was sold, there was a huge mess left by a group of kids. The possibility of more or moving garbage cans needs to be looked into.

The potluck following the clinic will be tabled until the April meeting.

Workbee

May 6 at 11:00 am with a rain date of May 20 at 11:00am

At this time, stalls will be checked and renumbered as well as marked for fixing. It is anticipated that there will be a large number of new exhibitors and stalls need to be safe and ready to go. During the workbee, the Trail Committee will go through obstacles and take an inventory of usable obstacles, hopefully freeing up one of the stalls that currently house all the trail obstacles. In preparation for the new exhibitors, creating stall, camping, and trailer parking charts was discussed. A Stall Committee was formed. Carie Decker and Shelbey Smith will spearhead it. Carie has the stall form so it will be updated.

Trailer Parking

It was decided in preparation for the new exhibitors, trailer parking is only going to be available in front of the stall you reserved. In the past, people would pull along the barn between the barn and the practice arena, we aren't going to be able to do that anymore. Parking in the fire lane is not allowed, and will require that the trailer is moved. We are going to designate that trailer parking will be on the far side of the practice arena in the grassy area.

Stalls

We are going to request that stalls be pre-ordered with the \$20 deposit to hold. And we are going to work with EUP Shavings to have shavings available. The shavings will be prepay only and No refunds will be given. They will drop it at the booth before the show and when people come to sign up for classes, they can grab their shavings.

Tractor Schedule

Cassidee Utterback suggested that we come up with a tractor schedule for dumping the manure spreader so it doesn't get over full. And so that tractor is there when the arena needs to be dragged.

Apparel

Cassidee Utterback expressed interest in getting a jacket made. Teresa Pollard will reach out to Denise Conroy about pricing for jackets as well as shirt orders. Since we have done the 25 minimum is it required? We would like to get Board Member shirts so people know who they can ask questions to during the show weekends.

Ribbons

As soon as Carie Decker can get in the booth, she is going to take an inventory of the ribbons but she will be ordering High Point and Halter Neck ribbons prior so they here in time for the first show.

Open Comment

Shelbey Smith is starting a tack business. She will eventually have a trailer but might have to sell out of her personal horse trailer for the first couple of shows. She will be offering general/constant need items. She will also be taking consignments once she gets set up. She is working with Weaver, Showman, and Moore Horse Company currently, she is looking into other vendor options too.

Next Meeting: Saturday, April 15, 2023 at 12pm at Sidock in Sault Ste. Marie.

Adjournment: 2:43 pm Shelbey Smith **motioned to adjourn the meeting.** Seconded by Carie Decker. All in favor. Motion Carried.

Respectfully Submitted

Teresa L. Pollard, Secretary