

EASTERN UPPER PENINSULA HORSEMAN'S ASSOCIATION

February 12, 2023

Board Members Present: Tiffany Markstrom, Angela McConnell, Carie Decker, Teresa Pollard, Jennifer Sherlund, Shelby Smith, Cassidee Utterback

Members: Stephanie McConnell, Sharolyn Reed

Absent: Shasta Burzynski

The meeting was called to order at 12:06 pm by Tiffany Markstrom.

Meeting Minutes

Angela McConnell **motioned to approve the Meeting Minutes for November 2022 and January 2023.** Seconded by Shelby Smith. All in Favor. Motion Carried.

Treasurer's Report to be renamed to Management Report

Carie Decker reported that she has changed over the account maintenance to QuickBooks and it has made life so much easier.

Revenue through 1/31/23 was \$1,021.56. \$749 from Banquet Silent Auction, \$220 from Membership dues, and \$52.56 from CD interest.

Expenditures through 1/31/23 were \$3,816.23. \$1,516.50 for 2022 Year End Awards, \$1,780.00 for Banquet fees, and \$500.00 for Attorney retainer for Non-profit correction/creation.

Operating funds through 1/31/23 are \$6,027.73

Customer Prepayment are prepayments for the Dan Grunewald clinic. It is currently at \$350. This line will 0 out once we pay Dan.

Retained Earnings are outstanding checks from as far back as 2019.

Teresa Pollard **motioned to approve Treasurer's Report.** Seconded by Cassidee Utterback . All in favor. Motion Carried.

Old Business

Rulebook/Handbook

Time was given for members to review the handbook. It was decided to go through it page by page to make sure nothing was missed and it is understandable and clear.

- Haul in Fee was discussed at great length, and it was decided that a fully refundable \$20 deposit will be required for stall usage as well as trailering in as long as the area is clean and free from garbage/manure/etc. Any current Board Member can release the area for refund.
- A handbook will be given to any participant that signs up for the shows. A signature line is going to be added to the entry form that says individual has received a copy of the current handbook.
- Teresa Pollard has agreed to create a Formal Complaint Form so all complaints would follow the same guidelines so it's easier for Executive Board to review and come to a decision in a timely manner.
- The language for the ability to show an aged horse in a snaffle bit or two handed will be added to Section 1. Line S. A list of classes that aged horses **MUST** be shown in a shank will be included in this Line so there is no confusion.

- The safety concerns for Timed Events was briefly discussed again and the handbook as well as a sign at the entrance of the holding area will state that the main gate will be closed prior to the start of the run and remain closed until horse can exit at a walk. It was brought up that a lot of places require riders to dismount and lead horse out of the arena but it was decided that exiting at a walk was sufficient for safety.
- Speed apparel was brought up. It was suggested that we require either a long sleeve button up or EUPHA/Tri-County apparel. This has been tabled for review in a year.
- The availability of Pattern Books was brought up. Shelbey Smith volunteered to create these if it was decided. Cassidee Utterback has the imagines for speed patterns if we decide to go that route. This will need further discussion so will be tabled until a later date.

Shelbey Smith **motioned to approve the 2023 EUPHA Handbook**. Seconded by Cassidee Utterback. All in Favor. Motion Carried.

Judges

2022 judges were Tim Abler, Afton Ruhle, Rick Barnes, and Kelley Bosman. Tiffany Markstrom is going to email the judges mentioned in December's meeting minutes to see if we can book them.

- Marc DeLisle
- Amy Franks
- Christopher Dalton
- Steven Duell
- Taylor Fabus.

Marc and Amy generally will travel together so they would be great to get for a weekend. Dan Grunewald is judging the June 4th show so we just need to obtain 4 judges for the full weekend shows.

Showbill

The showbill had to have an overhaul due to sanctioning UPHA shows. They have core classes that they are not willing to change. However, they did change their age divisions to mirror EUPHA's which makes it work out. Many new classes have been added.

- It was decided that EUPHA is going to have rotating Sweepstakes classes. There will be one each weekend and will be noted which class on which day on the showbill. The decided Sweepstakes classes are as follows:
 - Showmanship Sweepstakes
 - Walk Trot English Pleasure Sweepstakes
 - English Pleasure Sweepstakes
 - Walk Trot Western Pleasure Sweepstakes
 - Western Pleasure Sweepstakes
- Additional Walk Trot Classes have been added:
 - Walk Trot Open – This is open to any horse/rider including WTC riders
 - Walk Trot Green Horse
 - Walk Trot Green Rider
 - Walk Trot Ranch Rail
 - Walk Trot Western Disciplined Rail
- In Hand Trail Open – Open to any age horse that is not in a ridden trail class.
- Super Senior Halter class was discussed for aged horses over the age of 15. I believe it was going to be discussed for 2024.

- Mystery Classes for 2023 (5 will be decided at a later date)
 - Ride A Buck
 - Speed and Action
 - Ribbon Race
 - Versatility Class
 - Boot Race (Adult/Youth)
 - Egg and Spoon

A Blanket fee was brought up and discussed. EUPHA used to have a blanket fee but while we were doing paybacks we removed it. It was decided that we would offer a \$50 blanket fee per day. This would **NOT** include a stall, Sweepstakes classes (including speed).

Shelbey Smith **motioned to approve the 2023 EUPHA Showbill**. Seconded by Jennifer Sherlund. All in Favor. Motion Carried.

Tack Sale

There has been a Tack Auction scheduled for April. It was decided to table the Tack Sale until October for 2024. The board feels there isn't enough time to get a location and sell tables to have it this March.

Non-Profit Status

Carie Decker emailed out Draft Articles/By-Laws as well as had them available at this meeting. They were reviewed and no issues were found. The attorney determined that EUPHA would be a C-7 Non-profit, which is a Sporting Organization.

- We would have the ability to purchase a license for raffles. For example, we could raffle off a saddle.
- Under this non-profit, all participants have to be members to participate.
- We will be able to purchase awards as tax-exempt.
- Every year, we will have to file a postcard with the IRS instead of having to hire an accountant.
- Attorney will be a POA for EUPHA when filing with the IRS for status, the non-profit will continue forward and she will ask for forgiveness for the previous years. Unfortunately, the IRS could go back to 1973.
- We will be required to have an Annual Meeting, which was decided that our Banquet will be our Annual Meeting and the mailed notice would be considered the invitation. We will just have to put information about it being an Annual Meeting as well as the awards banquet.
- We will be required to mail notices of general meetings but posting on social media is sufficient.

Continuity Fund

Carie Decker received a Maturity Notice for the small CD on 2/20/23. She requested that we "cash" it out and use the funds for the additional non-profit status fees, attorney fees, and possible accounting fees. Angela McConnell **motioned to approve the cashing out of CD 0210000709 in the amount of \$3,094.18 into savings to use for additional non-profit status fees, attorney fees, and any accounting fees**. Seconded by Jennifer Sherlund. All in Favor. Motion Carried.

Carie Decker had received information that Old Mission was bought out by a different bank and that Huntington Bank had much better rates for CD's. She requested permission to pursue moving EUPHA's \$35,000 CD to Huntington Bank. Shelbey Smith **motioned to approve the pursuit of moving the \$35,000 Old Mission CD to Huntington Bank**. Seconded by Teresa Pollard. All in Favor. Motion Carried.

Sharolyn Reed brought up the Savings Account that she is on with Linda Bourque. She expressed interest in signing off on that account. Upon further discussion, a motion was requested to be able to close that account and place the approximate \$900.00 in the General Fund. Carie Decker **motioned to approve the moving of the approximate \$900.00 to the General Fund and closing the savings account.** Seconded by Shelbey Smith. All in Favor. Motion Carried.

New Business

2023 Sponsors

Teresa Pollard printed out the current Sponsorship forms for review. Minor changes need to be made then she will email them to board members for approaching potential sponsors. She also created a potential sponsor spreadsheet with 2022 sponsors. It was passed around for board members to pick at least five to contact. They can add any businesses that aren't on there that they have connections with. She will update and email the list regularly.

It was decided to table the "Overall High Point" awards due to the extreme Showbill changes.

Cassidee Utterback asked about pre-entries. They will be done again this year. She mentioned a "online google form" so it would be easier for Carie Decker to input the data. Tiffany Markstrom shared that BHAM used JotForm for pre-entry. Carie Decker is going to look into that.

Memorial Shows

Tiffany Markstrom would like to see the two full show weekends be dedicated to Erik Schburg and Mary Cobb(Ordway). It was agreed upon and contact will be made to try and get pictures and personal information.

UPHA

The UPHA sanction fee is \$150.00 per weekend. Tiffany Markstrom called for a motion to get the fees paid. Shelbey Smith **motioned to send \$300.00 to UPHA for the two sanctioned weekend shows.** Seconded by Carie Decker. All in Favor. Motion Carried.

While discussing the UPHA sanction fee, it was brought up that Leadline classes have to be placed rather than giving all riders 1st place. Leadline speed classes are placed so we are hoping it won't be an issue. UPHA also charges a full class fee for Leadline classes. EUPHA will still offer Leadline and Walk Only as free classes since they are combined.

Next Meeting: Saturday, March 18, 2023 at 12pm at Sidock in Sault Ste. Marie.

Adjournment: 2:21 pm Shelbey Smith motioned to adjourn. Angela McConnell seconded the motion. All in Favor. Motion Carried

Respectfully Submitted

Teresa L. Pollard, Secretary